



PHI BETA DINGO

U.C.S.D. & P.B.D. 2011 Biotech Internship Application Form

An internship is an unpaid, training position that allows students to gain hands-on experience in a workplace environment relevant to their area of future career interest and current course of academic studies. Phi Beta Dingo places students in organizations, companies, government agencies, non-profits, and other workplaces that will provide students a first hand look at what a career in biotechnology might be like and how the industry works in Australia.

Application checklist (application deadline: Monday 4th April 2011):

- completed application form
- personal / professional reference
- academic reference
- relevant health information (as per health form)
- passport sized photo
- AU\$70 application fee (payable online at: www.phibetadingo.com/TRAVEL/ucsd/)

Please submit completed application forms to:

Jim Galvin

UCSD Programs Abroad Office, 9500 Gilman Drive, La Jolla, CA 92093-0018

Telephone: 858 534 1123

Email: jgalvin@ucsd.edu

Websites: <http://pao.ucsd.edu> & www.phibetadingo.com/INTERNSHIPS/biotech

Personal Details

Title: mr miss mrs ms other: _____

Name: _____

Surname: _____

Date of birth: _____

Address: _____

Telephone: _____

Mobile: _____

Email: _____

Emergency Contact Details

Name: _____

Address: _____

Home telephone: _____

Work telephone: _____

Mobile: _____

Email: _____

Education:

Currently enrolled in (College or University): _____

Level of study: Graduate Undergraduate

Course details: _____

Do you require credit for this internship? yes no

If "yes", please provide the following information for the academic contact to approve academic credit for the internship program:

Name: _____

Position: _____

Address: _____

Telephone: _____

Email: _____

University or College: _____

Department: _____

When can this person be contacted: _____

List three desired internship placements (companies or positions), such as: biotech venture capital; multi-national pharmaceutical company; multi-national medical device company; agricultural biotechnology company; start-up biotechnology company; etc.

- 1 _____
- 2 _____
- 3 _____

List experience, and coursework, relevant to your ideal internship placement:

Work experience:

Describe three examples of previous work experience that show how you can cope with certain work related situations, such as working under pressure, multitasking and working as a team.

- 1 _____

- 2 _____

- 3 _____

What are your future career plans and why would this internship suit you?

What responsibilities do you expect to be given during your internship?

Skills:	Computer literacy (please note level of competence):
Languages (please note level of fluency)	MS Word _____
Spanish _____	MS Excel _____
French _____	MS Access _____
German _____	MS Outlook _____
Italian _____	MS Xp _____
Cantonese _____	MS Vista _____
Mandarin _____	Mac Tiger _____
Other: _____	Mac Leopard _____
_____	Other _____

Please list additional skills and strengths here:

If you have a criminal record, or any conduct violations (behavioral or academic) that you have had at any school you have attended, please give details below:

Payment:

A one-time, non-refundable application fee of AU\$70.00 is due once your application has been approved by UCSD. This is payable online at www.phibetadango.com/TRAVEL/ucsd.

Health Form

It is important that Phi Beta Dingo Pty Ltd is aware of any health problems or concerns that you may have concerning your study abroad trip. This information is not used for program eligibility purposes, but solely for your own well being and comfort whilst partaking a Phi Beta Dingo program.

What is your general state of health? excellent good fair poor
Do you have any general health concerns that Phi Beta Dingo should be aware of? yes no

Do you smoke? yes no
Are you currently undergoing treatment for any serious medical conditions? yes no

Have you ever had, or do you have: (if yes, please give details)

heart trouble	yes	no
high blood pressure	yes	no
asthma or any respiratory ailment	yes	no
diabetes	yes	no
allergic reaction to any medication	yes	no

Are you taking any regular medication? yes no (If yes, please give details:)

Have you ever been, or are you currently being treated for any mental, emotional or nervous disorder?

yes no If yes, please give details: _____

Please give the name, address and contact telephone number for your general practitioner:

Please be aware that you will need medical and travel insurance whilst in Australia. Phi Beta Dingo requires a copy of your insurance certificate before you travel to Australia on the program. Initials: _____

I understand that any pre-existing health conditions that I have may impact the quality and safety of my study abroad experience. I also realise that it is my responsibility to contact my general practitioner about conditions that may arise due to my change in location, such as travel to Australia.

Signature: _____ Name: _____ Date: _____

I confirm that to the best of my knowledge and belief, the information I have given on this form is true and complete and I understand that if I have given Phi Beta Dingo Pty. Ltd. false information, or have not given them complete information, I may be refused an internship placement and lose my full deposit. I agree to give Phi Beta Dingo any additional information they may require to enable them to process my application and agree to tell them immediately if my circumstances change in any way that might affect my internship placement. Initials: _____

I understand that some of the companies, organisations and other work places hosting interns might require interns to sign confidentiality agreements and non-disclosure agreements for internships. I agree that I am responsible for abiding by these signed agreements and any and all other rules and regulations and policies in my internship workplace. Initials: _____

I understand that should my internship be cancelled or withdrawn whilst I am in Australia due to my actions, behaviour or factors outside my control, that Phi Beta Dingo is in no way held responsible to find me another internship placement. I also understand that I should inform Phi Beta Dingo within 24hours should I lose my placement Initials: _____

I understand that I will have to sign a full waiver and release form for Phi Beta Dingo before I depart the US to take part in this program. Initials: _____

Your signature: _____

Your name (in block capitals): _____

Date: _____

Please make sure to attached your personal / professional reference (not family and preferably someone who has managed you in a work environment). Also make sure to attach your academic / faculty reference from the University or College where you are currently enrolled. There is a checklist on the front page of the application form, please make sure you include all necessary items before submitting your completed application form to Jim Galvin, UCSD Programs Abroad Office.